

# LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT

Board of Health  
November 10, 2015

## I. ROLL CALL

The meeting of the Board of Health was called to order at 5:00 PM by Jacquelyn Miller at the Lincoln-Lancaster County Health Department. Members Present: Roma Amundson, Alan Doster, Jane Raybould, Craig Strong, David Derbin (ex-officio), Tim Sieh (ex-officio) and Jacquelyn Miller. Jacquelyn Miller departed at 5:30 PM. Michelle Petersen arrived at 5:40 PM.

Members Absent: James Michael Bowers, Heidi Stark, and Molly Burton (ex-officio).

Staff Present: Judy Halstead, Steve Frederick, Steve Beal, Gwendy Meginnis, Scott Holmes, Andrea Haberman, Chris Schroeder and Elaine Severe.

Others Present: Tom Randa, Emma Lee, Jordan Pollock and Zackary Cooper.

### Introductions

Ms. Halstead introduced Mr. Derbin and Mr. Randa. Mr. Randa, Good Neighbor Community Center Director, will be a new member of the Board of Health, replacing Dr. Karla Lester. His appointment has been confirmed by the City Council and is scheduled for confirmation by the Lancaster County Board on November 17<sup>th</sup>. Mr. Derbin is the Deputy County Attorney assigned to the Board of Health, replacing Brittany Behrens.

UNMC College of Nursing students - Emma Lee, Jordan Pollack and Zackary Cooper.

## II. APPROVAL OF AGENDA

Dr. Miller asked if there were any additions or corrections to the Agenda.

Motion: Moved by Ms. Amundson that the Agenda be approved as printed. Second by Ms. Raybould. Motion carried by acclamation.

### APPROVAL OF MINUTES

Dr. Miller asked if there were any additions or corrections to the Minutes.

Motion: Moved by Ms. Raybould that the October 13, 2015 Minutes be approved as printed. Second by Dr. Doster. Motion carried by acclamation.

## III. PUBLIC SESSION

### DEPARTMENT REPORTS

#### A. Health Director Update

Ms. Halstead noted Department highlights were included in the meeting materials. Staff continue to work on preparations for Department Accreditation, the Workforce Development Plan, and assessing partnerships and collaborations in the community.

IV. CURRENT BUSINESS (Action items)

A. Proposed Revisions to LMC 8.06.090 – Inspections; How Conducted

Mr. Schroeder stated staff are proposing revisions to the Lincoln Municipal Code. The proposed revisions would change how air quality compliance inspections are conducted. Historically, staff pre-scheduled most of the annual air quality compliance inspections. The EPA Region 7 office has now instructed the Air Quality Program to transition to conducting unannounced air quality compliance inspections. The EPA is emphasizing the importance of having conformity in the Region regarding how inspections are conducted and that all other air quality agencies conduct inspections unannounced.

Motion: Moved by Ms. Amundson that the Board of Health approve the revisions to LMC 8.06.090 – Inspections; How Conducted and forward the revisions to the Lincoln City Council for review and approval. Second by Dr. Doster. Motion carried by a 5-0 roll call vote.

B. Proposed Revisions to Lancaster County Air Pollution Control Resolution, Section 9 – Inspections; How Conducted

Mr. Schroeder stated staff are proposing revisions to the Lancaster County Air Pollution Control Resolution, Section 9. The proposed revisions would change how air quality compliance inspections are conducted. Historically, staff pre-scheduled most of the annual air quality compliance inspections. The EPA Region 7 office has now instructed the Air Quality Program to transition to conducting unannounced air quality compliance inspections. The EPA is emphasizing the importance of having conformity in the Region regarding how inspections are conducted and that all other air quality agencies conduct inspections unannounced.

Motion: Moved by Ms. Amundson that the Board of Health approve the revisions to Lancaster County Air Pollution Control Resolution, Section 9 – Inspections; How Conducted and forward the revisions to the Lancaster County Board of Commissioners for review and approval. Second by Mr. Strong. Motion carried by a 5-0 roll call vote.

V. CURRENT BUSINESS (Information Items)

A. Workforce Development Plan Update

Ms. Halstead provided a presentation on the Workforce Development Plan. Brandon Grimm, PhD, from the UNMC College of Public Health, is working with the Department on the Plan. She reviewed the Plan Components, Competency Assessment, Timeline and Respondents. Dr. Grimm will also prepare Division Reports and this information will be available in December. The survey results

were provided for professional as well as administrative and support staff. She reviewed the Competency Assessment, Perceived Importance and Capacity, and the Important Skill Areas including Analytical and Assessment Skills, Basic Public Health Science Skills, Cultural Competency Skills, Communication Skills Community Dimensions of Practice Skills, Financial Planning and Management, Leadership and Systems Thinking Skills, Policy Development and Program Planning Skills and recommended training needs. She reviewed the Learning Format, Training Considerations and Reasons for Training. Dr. Grimm will also identify available resources for training needs. Next Steps include finalizing Division level results, Division Managers prioritizing year one skills, determining available resources and trainings and developing an evaluation and tracking process. She noted the Workforce Development Plan will be an ongoing topic on the Board of Health Agenda.

B. Community Health Profile Update

Mr. Frederick reviewed the highlights of the Community Health Profile. He reviewed the Community Themes and Strengths Assessment, Factors and Trends, and the Forces of Change Assessment. These assessments help to provide information on what is important in the community or what might occur that affects the health of the community. He reviewed the 10 Essential Services and the Public Health System Assessment. He reported the highest ranked issues are Diabetes, Excessive and Binge Drinking, Distracted Driving and Obesity. He stated the Community Health Improvement Plan (2015) and the priorities that include access to care, behavioral health, injury prevention, and chronic disease prevention. He reviewed the next steps including finalizing the Community Health Profile and the Community Health Improvement Plan. The plans will be posted on the Department webpage, and the public will be asked to comment. Staff will review the comments and finalize the updated Community Health Assessment and Community Health Improvement Plan to assure they also meet the accreditation standards. Ms. Halstead noted 18 Nebraska local health departments are also preparing a Community Health Assessment and Community Health Improvement Plan.

VII. FUTURE BUSINESS

VIII. ANNOUNCEMENTS

Next Meeting – December 8, 2015 – 5:00 PM

IX. ADJOURNMENT

The meeting was adjourned at 5:55 PM.

Elaine Severe  
Recording Secretary

Jacquelyn Miller  
Vice-President

